**Eagle PTE Meeting Minutes**

Thursday, August 19, 2021

Location: Eagle Elementary Library

**Call to order-** Danielle Smulling

1. Welcome and introductions
   1. *Meeting was called to order at 7:05 pm by Danielle, Jenna moved to approve, Jess seconded*
2. Approval of May 2021 Meeting Minutes

**Old Business**

**Review of recent events-**

1. Summer Reading program
   1. *per Megan Flohr, the program went ok, poorer turn out than last summer, the first month of summer was the best*
   2. *students still have a couple of weeks to turn everything in*
2. Back to School Bash
   1. *brought in $235*
   2. *next year consider selling bottles of water*
3. BooHoo Breakfast
   1. *not as many parents stuck around as previous years, walked kids into school building, then left*
   2. *there was no coffee this year and no televised classroom observation due to being on basketball court, didn’t have the means to transport coffee back and forth*

**New Business-**

1. Committee Information Pages
   1. *sign up sheets for each committee in a binder, has all necessary things on the sheet needed to lead the committee, Mysi to put on Google Docs*
   2. *sign up is on PTE Facebook page or eaglepte.org*
2. Fundraising Ideas /Teacher Meeting September 9th
   1. *meet w/teachers at 3:45 pm Thursday, 9/9, discuss PTE goals and where PTE funds should go (ipads? chromebooks?)*
3. Meet and Greet Meeting In (Sept or Oct)
   1. *possible 6:30 pm meeting timef*
   2. *bring a buddy to meeting*
   3. *cookies for “marketing” PTE*

**Committee Reports- Chair Persons**

**Fundraisers-**

1. Pogo Cards- Jen D./*?? nothing in the near future*
2. Original Works- Jessica Schueth/*fall - kids artwork purchases*
3. KFOR Passes- Krysta Foster/ spring - *$5 punch card (did not happen last year, COVID)*
4. Box Tops- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/*consider dropping, box tops now tracked online, have to scan receipt, a real pain!*
5. Paver Sales- \_\_\_*??\_\_\_\_*\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. The Mill- Jen Dirkschneider/ Kelli Hepburn - *Jen to call Bakers regarding chocolate sales and to check on ability to order The Mill coffee online*
7. Janet’s Jungle- Jenna Medinger/ Krysta Foster/ Danielle Smulling/*difficulty with persons that purchase plants under other children, family isn’t aware of all the purchases that went under their child; where else could this event be held besides the Smullings?*

**Fundraising Events**

1. Fun Run- Shawna Schildt/ Robin Sinner - *fall*
2. Craft Show- Becky Tinet/ Jessica Schueth - *to be held 10/30/21, to be held in Eagle gym, in cafeteria area, offer food and drink (concession stand type); maybe hold a bake sale; Becky has idea/goal of adding onto this event and make Eagle a super Halloween town; Norris has large craft/vendor show in Nov (very successful); raffles, free will donation (will accept cash/Venmo); vendors to bring their own tables/set up; limit amount of people in gym?; hold event 9am-3pm*
3. Urban Air- \_\_\_*?? sell tickets or reserve for one night*\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Joyo Movie Night- Mysi Girdlestone/ \_\_\_\_\_\_\_\_\_\_\_\_
5. Mom and Son Nerf Night- Jen Dirkschneider/ *connect w/Laura (Waverly)*
6. Fun Night- Danielle Smulling/ Sara Martin/ *March, Friday night, outside or partially outside due to crowd?; have donations/raffle items from last year*

**PTE Sponsored Events**

1. Grandparents Day- \_\_\_Spring?\_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. School Spirit Shirts- Jenna Medinger/ Sara Martin - *using Artifacts; hopefully getting examples (t-shirts, long sleeve, sweatshirt)*
3. Kindergarten shirts- Jenna Medinger/ *paperwork, date change*
4. Mom/ Morning with Kids- No chair
5. Dads/ Morning with Kids- No Chari
6. Dare Graduation- Jen Dirkschneider/ Kelli Pearson - *May 5*
7. Pioneer Festival- No Chair
8. Boo Hoo Breakfast 2022- \_\_\_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Back to School Bask 2022- \_\_\_\_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_
10. 5th grade bowing party- Kelli Pearson/ Michelle Hoatson

**Other Events- Chair Persons**

1. Kindergarten Student Directory- (Aug/ Sept)- Mysi Girdlestone/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Publicity and Photos- (all year) Mysi Girdlestone/ Danielle Smulling
3. Teacher Conference Meals (Oct and Feb)- Camie Bremmer/ Kenna Prouty
4. Staff Appreciation (All year)- Jenna Medinger/ *Whitney*
5. Landscaping/ outdoor- *know anyone to donate more river rock? Eagle Nursery? Black Diamond?*
6. Big Project/ What we are fundraising for- Danielle Smulling/ Michelle Hoatson - outdoor classroom?, tv screens?, bottle fillers?, Gaga pit?
7. After School Enrichment- Running Club? *Art club, JA, cooking club?*
8. Playground Equipment- *Backordered*
9. Child Care- Danielle Smulling
10. Junior Achievement- Mysi Girdlestone/ *$255 per classroom = $35000 + volunteers, other options?*
11. Community Service- (Student Council)
12. Assembly – *Becky; successful Zoom assembly held last year w/animal education*
13. Scholarship Committee- *Boy and Girl recipients selected by Foundation*

**Financial Report-** Mysi Girdlestone

1. Main Checking at American Exchange Bank - *$4,631.90*
2. Money Market at Eagle State Bank - *$14,432.67 (River Stone)*
3. School Fund that Cassidy handles - *$125 class supplies, assistance fun; $8,000 account to stay at Eagle Elementary*

***Ensure any money received, (Checks, cash etc. are given to Mysi ASAP to ensure deposits are made in a timely manner, please know your budget for events and keep under the amount budgeted for)***

$$ Approval (when on a committee) is needed if money spent or needed is outside of budget, reimbursement forms are available, we are labeled as non-profit

**Adjournment-** *8:27 pm Danielle adjourned meeting; Jen D second*

**Next Meeting –** September 9, 345pm (Teacher Meeting) AND September 16, 7pm Eagle Elementary library

**PTE Officers**

President- Danielle Smulling [dsmulling@gmail.com](mailto:dsmulling@gmail.com)

President Elect- Jen Dirkschneider [jencaroline@hotmail.com](mailto:jencaroline@hotmail.com)

Treasurer- Mysi Girdlestone [mysi@marystaxservice.com](mailto:mysi@marystaxservice.com)

Secretary- Michelle Hoatson

**PTE Mission Statement:**

***To promote the welfare of the children at Eagle Elementary School,***

***to add to the children’s overall educational experience***

***and to further a close relationship between the parent and the teachers***

***in the best interests of our students.***