**Eagle PTE Meeting Minutes**

Thursday, November 18, 2021

Location: Eagle Elementary Library

**Call to order-** Jennifer Dirkschneider

1. Welcome and Introductions
2. Approval of October 2021 Meeting Minutes - *Jessica, 2nd by Kaylee*

**Old Business**

**Review of recent events-**

1. Craft Fair - *$400 profit, next years’ will be held October 29th 2022*

2. Landscaping - rock done by the sign and bench repainted - *Tom from Eagle Nursery; trash can is unable to be painted, falling apart and needs to go. A new trash can should provided by the District.*

1. Fun Run - *maybe coordinate w/the craft fair and Halloween costume contest next year?; $2400 profit*
2. Kindergarten shirts - *received the morning of the field trip!, order was still with Artifects this year*
3. School Spirit shirts/apparel - *ONLINE ordering was AWESOME; ordered through Shirts 101; sold 155 shirts for a $465 profit*

**New Business-**

1. Teacher Presentation - Mrs. Beeder - *appreciate meals for teachers during conferences, holidays, $125 (Mrs. Schmeekle was not present)*
2. There were no “expenses” listed on the budget for the Craft fair, which was overlooked by those doing the budget for the 2021/2022 school year, we need to vote to approve the expenses of the craft fair in the amount of $300. Some items purchased included a sign, food for concessions, a credit card reader, and advertising. - *vote was taken and approved $300 should be given to Becky Tinet for supplies she purchased for 2021 craft fair*

**Committee Reports- Chair Persons (Describe what these are for new people talk about highlighlighted ones)**

**Fundraisers**

1. Pogo Cards- Not being made this year
2. **Original Works- Jessica Schueth/ Danielle Smulling -** *Sent in and being made, will be ready early December*
3. KFOR Passes- Krysta Foster/Danielle Smulling
4. **Paver Sales**- *?? Mysi was in charge previously, no one knows details and binder was not available*
5. **The Mill- Jen Dirkschneider/ Kelli Hepburn -** *$1,119 sold so far, second due date 11/30; Pick up date, December 10. There was discussion regarding why there are two due dates if the product all still comes at the same date (Jen stated that it's for The Mill, so they know how much to make) and if we can have one packet per family. Too much paperwork. Seems to be a lot of extra work for the committee. Is it possible to do online ordering?*
6. **Plant Sale- Jenna Medinger/ Krysta Foster/ Danielle Smulling** - *NOT going through Janet’s Jungle; possibility of using Heritage Nursery. Pre-order the popular plants/arrangements. We are able to decide/determine the markup on the plants*

**Fundraising Events**

1. **Fun Run- Shawna Schildt/ Robin Sinner and Whitney**
2. **Craft Show- Becky Tinet/ Jessica Schueth**
3. **Urban Air - Kaylee Haman** - *They have been very hard to get a hold of, you have to go through corporate to make a reservation. Amber in the Lincoln location, did say that the reservation has to be Monday-Thursday for 4-8 pm. 35 children or more need to attend in order to get a 20% discount. Looking at scheduling Thursday, January 27th. Advertise on Social media and/or create a flyer.*
4. **Joyo Movie Night**- *Becky Tinant will do some calling/checking on space rental and movie options*
5. Mom and Son Nerf Night- Jen Dirkschneider - *will check on in January*
6. Fun Night- Danielle Smulling/ Sara Martin/Tiffany Willey

**PTE Sponsored Events**

1. Grandparents Day- Tiffany Willey
2. **School Spirit Shirts**- Jenna Medinger/ Sara Martin
3. **Kindergarten shirts**- Jenna Medinger/ \_\_\_\_\_\_\_\_\_\_\_\_\_
4. Mom/ Morning with Kids- No chair
5. Dads/ Morning with Kids- No Chari
6. **Dare Graduation- Jen Dirkschneider/ Kelli Pearson -** *IN Progress*
7. Pioneer Festival- No Chair
8. Boo Hoo Breakfast 2022- Jen Dirkschneider
9. Back to School Bask 2022- Lindsey Shunkweiler
10. 5th grade bowing party- Kelli Pearson/ Michelle Hoatson - *No date yet*

**Other Events- Chair Persons**

1. Kindergarten Student Directory- (Aug/ Sept)- Danielle Smulling/Tiffany Willey
2. **Publicity and Photos- (all year) Becky Tinet/ Danielle Smulling -** *Discussion that PTE Facebook should have ONE administrator - Danette?*
3. Teacher Conference Meals (Oct and Feb)- Camie Bremmer/ Kenna Prouty
4. **Staff Appreciation (All year)- Jenna Medinger/ Whitney Vargason** - *Christmas celebration - cupcakes, hot chocolate, all Elf themed*
5. **Landscaping/ outdoor-Kaylee Haman/ Danielle Smulling**
6. **Big Project/ What we are fundraising for- Danielle Smulling/ Michelle Hoatson**
7. After School Enrichment- Running Club? \_\_\_\_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. **Playground Equipment-** *fire engine needs painted*
9. **Child Care- Danielle Smulling**
10. **Junior Achievement-** *can still do, not a huge fee, needs to be approved by District*
11. Community Service- (Student Council)
12. **Assembly** – *do the same thing as last year? Kids enjoyed it and they could see everything up close!*
13. **Scholarship Committee- Danielle Smulling** - *Paperwork in November, will get it turned*

**Financial Report-** Jessica Schueth

1. Main Checking at American Exchange Bank *$6,890.48*
2. Money Market at Eagle State Bank *$14,452.69*
3. School Fund that Cassidy handles *- $5,024.91*

***Ensure any money received, (Checks, cash etc. are given to Jessica ASAP to ensure deposits are made in a timely manner, please know your budget for events and keep under the amount budgeted for)***

**Adjournment-** 8:13 pm

**Next Meeting –** January 20th 2022 - NO December meeting

**PTE Officers**

President- Danielle Smulling dsmulling@gmail.com

President Elect- Jen Dirkschneider jencaroline@hotmail.com

Treasurer- Jessica Schueth jlcolombe@yahoo.com

Secretary- Michelle Hoatson mhoatson16@gmail.com

**PTE Mission Statement:**

***To promote the welfare of the children at Eagle Elementary School,***

 ***to add to the children’s overall educational experience***

***and to further a close relationship between the parent and the teachers***

***in the best interests of our students.***