

Eagle PTE Meeting Minutes

Thursday, SEPTEMBER 15, 2022 @ 7:00 pm

Location: Eagle Elementary Library

Call to order- Jen Dirkschneider

1. Welcome and Introductions 7:06 p.m.
 - a. Jen Dirkschneider, Becky Westring, Caitlin Walkemeier, Jenny Collins, Lindsey Shunkwiler, Megan Flohr, Jessica Schueth, Laura Allen, Roxane Micek, Michelle Hoatson, Danielle Smulling, Becky Tinant, Robin Sinner, Emma Edward
2. Approval of August 2022 Meeting Minutes - Jessica Schueth. and 2nd by Lindsey Shunkwiler

Old Business

Review of recent events-

1. How Meetings are run. Usually we meet on the 3rd Thursday of every month, except Feb & May. Childcare is provided.
2. Sign-Up Genius (found on PTE Facebook page and email)
3. Chair Committees. Can do that in person tonight. (committee templates for events)
4. Teacher Fundraising Idea Meeting

New Business-

1. Teacher Presentation - 5th grade, Kindergarten, Ms. Allen, Ms. Spoon, & Mrs. Collins; 5th grade typically does planners, bowling, pizza, treats for DARE (unsure DARE is happening due to new Cass County sheriff, maybe just do a 5th grade graduation; Pioneer Festival; October 15 trunk or treat; Appreciate parents and parents help! Love teacher Favorite Things sheets and for the love of the classroom!
2. Fundraising Idea/Teacher Meeting Sept 8th @ 3:30 p.m.
 - a. Wants/needs = trees? May be expanding or building on to building
 - b. Adjustable basketball hoops (some short, some tall) smaller scale outdoor
 - c. Sound system in gym
 - d. Author presentation/signing
3. Need President Elect for this Year & Secretary (2 yr term) for Next School Year
4. Vote on purchasing Scholastic News-Social Studies for 1st grade, for the cost of \$225 - APPROVED
5. Vote to roll over Library Book money to this year since books have been backordered, about \$600 - APPROVED
6. PTE Website - \$100 a year; can post files to Facebook?? Website is paid for through the year.
7. Purchase a tablet for PTE to use at events? Becky Tinant to find out what type of tablet is compatible for "Square"
8. Talk about what Fundraisers, Events, and other things we do (for new members)

Committee Reports - Chair Persons (talk about highlighted ones)

Fundraisers

1. Original Works (NOV) - Jessica Schueth; art projects are due in Oct.
2. KFOR Passes (MAY) - Krysta Foster
3. Paver Sales - pavers are currently under the flag
4. The Mill/Bakers (NOV/DEC) - Jen Dirkschneider/Kelli Hepburn; ONE turn in date this year! K-cups are coming back; getting prices
5. Plant Sale (APRIL) - Jenna Medinger/Krysta Foster/Danielle Smulling/Tiffany Willey; SAME plant place same as last year

Fundraising Events

1. Fun Run (OCT 28) - Robin Sinner/Emma Edwards; Shirt design approved; Village approved route; Eagle Vision movie in the field "Adams Family"? Sleepy Hollow theme for Fun Run; concessions - hot chocolate; Ask McMillian about Waverly players; Scott Frost?? :) Too soon?
2. Craft Show (OCT 29) - Becky Tinant/Jessica Schueth - 11 vendors so far, Boy Scouts will do concessions
3. Urban Air (JAN) - Kaylee Haman/Danette Kluthe; pick date, January 26th
4. Mom and Son NERF night (FEB) - Jen Dirkschneider/Kelli Pearson; Friday night, February 24th
5. Fun Night (MARCH 24) - Danielle Smulling/Sara Martin/Tiffany Willey/Jen Dirkschneider; carnival games, bounce houses

PTE Sponsored Events

1. Grandparents Day (SPRING) - Tiffany Willey/Lindsey Shunkwiler
2. School Spirit Shirts- Jenna Medinger/ Sara Martin; ordering is happening online!
3. Kindergarten shirts- Jenna Medinger/Tiffany Willey; PTE provides 1 free shirt
4. Mom/ Morning with Kids (NOV)- Danielle Smulling/Shanon Meyer; Breakfast w/a buddy? PTE pays for food; Teachers take care of planning/organizing
5. Dads/ Morning with Kids (APRIL) - Danielle Smulling/Shanon Meyer
6. 5th grade Dare Graduation (MAY)- Robin Sinner/ Kelli Pearson
7. Pioneer Festival (MAY 5) - No Chair needed
8. Boo Hoo Breakfast 2022 (AUG 12) - Jen Dirkschneider
9. Boo Hoo Breakfast 2023 (AUG)
10. Back to School Ice Cream Social 2022 (AUG) - Lindsey Shunkwiler
11. Back to School Ice Cream Social 2023 (AUG) - Lindsey Shunkwiler
12. 5th grade bowling party (MAY 17) - Camie Bremer/Danielle Smulling/Krysta Foster

Other Events- Chair Persons

1. Kindergarten Student Directory- (Aug/ Sept)- Shanon Meyer/Tiffany Willey
2. Publicity and Photos- (all year) Becky Tinant/Michelle Hoatson
3. Teacher Conference Meals (Oct 4 & 6 and Feb 7 & 8)- Camie Bremmer/ Kenna Prouty
4. Staff Appreciation (AUG/DEC/MAY))- Jenna Medinger
5. Landscaping/ outdoor-Kaylee Haman/Danette Kluthe - new picnic tables need boards replaced? treated for weather?

6. Big Project/ What we are fundraising for- Jen Dirkschneider/ Michelle Hoatson
7. After School Enrichment-
8. Playground Equipment-
9. Child Care- Jen Dirkschneider
10. Community Service (Student Council)
11. Assembly - Becky Tinant/Michelle Lorence - OCT Stomp, Chomp, and ROAR with souvenir fossil egg
12. Scholarship Committee (treasurer will take care of this) - \$500 awarded to one male & one female
13. For the Love of the Classroom (NOV/DEC) - Kaylee Haman/Danette Kluthe

Financial Report- Jessica Schueth

1. Main Checking at American Exchange Bank - 9,967.04
2. Money Market at Eagle State Bank - 14,516.89
3. School Fund that Cassidy handles - 9,040.06

Ensure any money received, (Checks, cash etc. are given to Jessica ASAP to ensure deposits are made in a timely manner, please know your budget for events and keep under the amount budgeted for)

Adjournment- 8:09 p.m. adjournment by Jen Dirkschneider; 2nd by Michelle Hoatson

Next Meeting – November 17, 7:00 p.m. Eagle Elementary Library

PTE Officers

President-Jen Dirkschneider jencaroline@hotmail.com

President Elect-

Treasurer- Jessica Schueth jcolombe@yahoo.com

Secretary- Michelle Hoatson mhoatson16@gmail.com

PTE Mission Statement:

***To promote the welfare of the children at Eagle Elementary School,
to add to the children's overall educational experience
and to further a close relationship between the parent and the teachers
in the best interests of our students.***